SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

GOVT. RAMANUJ PRATAP SINGHDEO POST GRADUATE COLLEGE,BAIKUNTHPUR, DISTICT-KOREA (C.G.)

SHASKIYA RAMANUJ PRATAP SINGHDEO SNATAKOTTAR
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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

The Government Ramanuj Pratap Singhdeo Post Graduate College, Baikunthpur, affiliated to Sant Gahira Guru Vishwavidyalaya, Sarguja, Ambikapur, Chhattisgarh, is an institute of higher education located in the northern Chhattisgarh of India, in the historic city of Baikunthpur, which is also the district headquarter of the district Korea. The college was established in the old building of BTI hostel on September 5, 1982. The college had been shifted to its present campus in the year 1984. Since its establishment the college is continuously growing with its educational decorations and facilities and has been making strides in terms of academic and infrastructural up-gradation, which has enabled it to emerge as a fore-runner in education in a rural and economically backward tribal region. It would be note-worthy here that the college is presently leading eight other colleges of the Korea district. In the year 2000, this college was renamed as Govt. Ramanuj Pratap Singhdeo Post Graduate College, in the honor of Raja Ramanuj Pratap Singhdeo. The college has recently completed 39 years of its establishment, marking continuous progress in the area of higher education.

The college aims at providing job-oriented and value-based education using latest tools of technology. The college, with its commitment to quality education, offers under-graduate and post-graduate programs in the faculty of Arts, Science, and Commerce. Presently, the college offers post-graduation in seven subjects. Presently, it has a strength of more than 1,300 students, with a respectable female to male ratio of .905. A team of well-qualified and dedicated faculty members facilitate effectual teaching and contribute in shaping the students. The college has a well-equipped partially automated library with a compendium of more than 36000 books, two cycle/bike stands and a car parking area, a stage for organizing cultural programs and an indoor stadium. To impart holistic training to students the college undertakes extension activities through NSS volunteers. The college through various committees involving teachers and students is continuously engaged in the welfare of the society. The college is committed to provide a conducive environment for personality development and providing quality education that meets the demands of the society.

Vision

The Government Ramanuj Pratap Singhdeo Post Graduate College, Baikunthpur aims at working in synergy with its immediate community, being sensitive to its demands and values and to serve it with quality and value-based education. The college is committed to make use of the technological advances, state-of-the art knowledge to enable the students to cope with the ever-evolving world. The college aims not only at generating a human potential which is skilled enough to earn livelihood, but also keeps virtues at the highest. The college looks forward to build a human resource which is capable of creative thinking, has leadership in different walks of life and a commitment to thrive for excellence in their chosen career. It aims at offering such an education which will act as a tool to grow youth into responsible citizens so they can shoulder their responsibilities in welfare of the society.

Mission

In-order-to achieve it vision, the college has set the following mission:-

1. to make education approachable for the economically and socially under-privileged sections of the society.

2. to provide state-of-the art quality education.

3. to maximize the use of technological advances in teaching, learning, and research.

4. to enhance students' skills, in accordance with the market demands, to effect self-reliance, employability and sustainable professional development.

5. to instill the values of social responsibility and nurture leadership among the students.

6. to develop self-confidence, courage and competitive spirit to sustain and excel in the changing global scenario.

7. to culture human values in the students.

8. to maximize the opportunity to participate in sports, cultural activities, and other extra-curricular activities.

9. to kindle the students' inquisitiveness and providing training in research methodology to effect enhancement and creation of knowledge.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. The college has its own building in a fairly large campus, and is situated in the district head quarter, on the National Highway-43.
2. The college offers under-graduate and post-graduate programs in all the three of its faculties of Arts, Science, and Commerce. It offers post-graduate programs in the eight disciplines, viz., Sociology, Political Science, Hindi, History, Commerce, Chemistry, Botany and Mathematics.
3. The college puts emphasis on the all-round development of the students by engaging them in different curricular, co-curricular and extra-curricular activities, largely through NSS.
4. The college has a rich collection of text-books as well as reference book, novels, biographies, religious and competitive books, newspapers, e-resources, journal/periodical etc. to cater the curricular needs of students and faculty members. The library is partially automated with the KOHA software. The college library has a reading space with browsing facility.
5. All most all of the teachers have Ph.D. degrees and are actively engaged in teaching and research related activities.
6. The students avail the benefits of scholarship schemes, which prove to be very helpful for economically backward students.
7. The college is 24X7 under CCTV surveillance, in-order-to ensure security of the stakeholders and for effective administration.
8. The college has an active NSS unit, and the NSS volunteers are dedicated to their job and work for the welfare of the society by organizing different activities and awareness programs.
9. In the different cultural competitions organized at the college, inter-college, district and state levels, the students of the college excel in performance. Particularly, in the Chhattisgarhi folk dance the students of the college have performed outstandingly well.

10. The college has separate buildings for the faculty of Arts and Science, Library, and Digital Library. It has a huge indoor stadium and a spacious canteen of its own. There are two parking shades for two-wheelers and four-wheelers. It has an adequately large ground for basket-ball and football. It has twenty-five spacious rooms for teaching and a large seminar hall with basic ICT tools. There are separate chambers for every teacher, which are well furnished with the necessary infrastructure.

Institutional Weakness

1. Non-availability of regular staff against vacant sanction posts adversely affects the academic and non-academic progression and workflow, thus put so much workload on working staff/faculty members. Presently, only one-third of the posts sanctioned have full-time faculty members. The situation is more-or-less same with the members of non-teaching staff.
2. The college has limited resources for carrying out rigorous research activities, like necessary softwares for data analysis, and sophisticated laboratory equipments.
3. Due to fund constraints, facilities such as Wi-Fi in the entire campus, state-of-the art ICT enabled classroom, laboratories equipped with advanced equipments had been a challenge.
4. The college does not have a hostel for students, staff quarters, and centre for health care.

Institutional Opportunity

1. Majority of the students belongs to economically backward, tribal, and rural background, and the state government provides SC, ST, OBC, BPL, Merit scholarship to the students. The college has an opportunity to encourage them to pursue higher education.
2. Most of our students belongs to rural areas, thus college has opportunities to improve their soft skill and make them aware about the various available career opportunities.

Institutional Challenge

1. The enrolment percentage of students in some under-graduate courses is unsatisfactory.
2. A large population of students comes from an economically and educationally backward background, with inadequate cognitive skills, rendering a big challenge before the teachers to prepare them for good employment and to enable them to cope effectively with the competitive world of the day.
3. Due to lack of alternatives for transportation the students (particularly girls) are unable to stay in the college for the duration stipulated in the time tables.
4. Student-teacher ratio is very high.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The Government Ramanuj Pratap Singhdeo Post Graduate College, Baikunthpur is affiliated to Sant Gahira Guru Vishwavidyalaya, Sarguja, Ambikapur (C.G.). The college follows the curricula designed by the affiliating University and college makes every effort to improve and update the syllabus as and when required, by the faculty members participating in Board of studies meeting, organized by the university. In addition to

this, an academic calendar is issued by the Department of Higher education every year. The college prepares its own academic calendar in accordance with the guidelines of the university and the Department of Higher Education. Moreover, in-order-to ensure autonomy and flexibility, each of the departments of the college design their own academic calendars, duly approved by the principal of the college.

The college offer three under-graduate programs, viz., B.A., B.Sc., and B.Com., and eight post-graduate programs, viz., M.A. (Hindi), M.A. (Sociology), M.A. (History), M.A. (Political Science), M.Sc. (Chemistry), M.Sc. (Botany), M.Sc. (Mathematics), and M.Com. The under-graduate programs follow the annual system of examination and post-graduate programs follow semester system (Choice Based Credit System- CBCS).

In order to realize the vision and mission of college various committees function to look after the effective implementation and timely completion of prescribed syllabi, co-curricular, extra-curricular and extension activities. The college inculcates human values, gender equality, environment sustainable practices and professional ethics among students. The institute has shortly introduced the feedback system for getting the feedback from stakeholders. Their feedback is collected, analyzed and used to improve the quality of education and promote healthy academic practices.

Teaching-learning and Evaluation

The college is situated in the headquarter of the Korea district which is predominantly a tribal area. The higher secondary pass-out students aspiring to get admission in Science, Arts and Commerce streams, and under-graduate pass-out students, get admission in post-graduate programs, in the college. The process of admission in various programs is transparent and fair, and the students are given admission on the basis of merit. The college follows the reservation policy (ST-32%, SC-12%, OBC-14% & PwD-3%) laid down by the Government of Chhattisgarh. The college is a co-educational institution. The college takes every effort to make class room conducive for both the advanced as well as slow learners. Teachers use modern content delivery tools such as WhatsApp and Zoom for effective classroom teaching to supplement the conventional methods of teaching. Academic performance of the students is traced by the marks secured by them and performance in various internal evaluation, assignment, seminars, and project work etc. in Continuous Internal Evaluation (CIE) system. The methodology of evaluation process, examination pattern, programs and course outcome are communicated to students through the website, syllabus, classroom interaction and college prospectus at the time of admission. The examination related grievances are addressed in transparent and efficient way. The students who are not satisfied with the obtained marks can apply for revaluation, re-totaling, and obtaining photocopies of the answer booklet. The college has developed a feedback system which keeps eye on the teaching-learning process and student satisfaction.

Research, Innovations and Extension

Despite of the pressing academic workload and the responsibilities assigned by the government from time to time, the enthusiastic faculty members of the college keep striving to contribute in research related activities. The college encourages its faculty members to participate in seminar, conferences, and research activities and publishing papers. The college, however, due to lack any budget for research, is unable to provide any substantial financial assistance to the faculty members for such activities. One of the faculty members completed DST sponsored minor research project, as well as got sanctioned a three years project from DBT, with a grant of INR 35.77 lac. One of the faculty members from the department of Political Science completed a UGC sponsored minor research project. Two of the working faculty members have been recognized as

research guides by the university. Some of our faculty members have published books as well as chapters in edited books of national as-well-as international publishers. Some faculty members have also published research papers in reputed conference proceedings and journals.

Our college also has an active NSS wing which actively participate in various extension activities and reach out the society. We have dedicated NSS volunteers who readily participate in social welfare activities. Every year the college organizes various awareness programs on cleanliness, environmental awareness, traffic awareness, AIDS awareness, electoral awareness (SVEEP), health awareness, legal information awareness and human rights etc.

Infrastructure and Learning Resources

The college has its own building comprising 26 classrooms and seminar hall, a principal's room, a teacher's common room, a girls' common room, an NSS room. It has two by-cycle stands, staff car parking, stage for organizing cultural programs, separate washrooms for ladies and gents in two buildings, and an administrative section. There exist separate rooms and departmental library for all the departments. There are laboratories available for Physics, Chemistry, Botany and Zoology. There exists a separate building for Library and Science stream. The college has a huge indoor stadium and a large football ground of its own. It has a spacious canteen for students and staff members. The college has a sports department furnished with sports equipments and a large play ground. The college library has more than 36000 valuable collection of books, subscription of magazines and newspapers. It is partially automated with KOHA software and also has e-collection of books, notes provided by the government of India for promoting online-education. Further to emphasize the use of ICT, the college has 01 overhead LCD projector and 01 movable LCD projector. The entire college premise is under 24×7 CCTV surveillance to ensure security and effective governance. The college ensures the supply of pure and safe drinking water through the use of RO-UV water purifiers, which are maintained regularly. The college buildings with large windows enable low power consumption. We also have power generator (diesel) for uninterrupted power supply.

Student Support and Progression

At the beginning of every academic year the college updates its information brochure. The same is uploaded on the college's website. The brochure contains the information regarding the college, guideline for admission, available programs, subject combinations, fee details, various facilities available in the college, code of conduct, vision and mission of the college, details of teaching and non teaching staff, scholarships, and other relevant details. Once admitted in the college, the students avail the various facilities in the area of sports, encouragement for participation in different co-curricular activities etc. The eligible students get financial assistance in the form of scholarship from state government sponsored scheme. The SC, ST students are provided the facility of free books and stationery. The college also conducts remedial classes for the needy students. The college has developed capability enhancement cell such as guidance for competitive examination, career counseling, personal counseling, and career opportunities. For the care and support of female students the college has established woman grievances/support cell and girls common room. The college offers psychological counseling facility to the students facing adjustment and other minor psychological problems, through the department of psychology of the college. The Principal along with the teachers redress the complaints of the students of the college.

Governance, Leadership and Management

The principal of the college, the faculty members in association with the IQAC design the policies and plans they seek to follow. In-order-to implement the plans the college has various committees in which students also play an active role. The principal takes the initiative and the other faculty members join him/her in fulfilling the goals. Under the banner of NSS the students thrive hard to render philanthropic services to the society and thereby earn confidence and acquire impeccable character, leadership skills, inner strength and self-reliance. The culture of excellence is encouraged by competition among the staff members and students both. The standard procedure followed by the College to implement any program effectively is through a committee working under the guidance of the principal who oversees and co-ordinates the work. Teachers of the College regularly attend workshops and training programs conducted by various HRDCs etc.

The students undergo regular assessment through class tests/ assignments, project work, tutorial and group discussions. Slow learners are assisted by way of personalized help in free periods and extra classes. This learning process is further augmented by audio-visual aids, over-head projectors, and study tours, co-curricular activities and participation in inter-college and inter-university competitions. The grievances of students are dealt with by holding meetings with the relevant committees.

Institutional Values and Best Practices

The institution has enhanced concern about gender equity, environmental issues, and health and hygiene. To address these issues the college conducts programs on educating girl child, woman legal right through the woman development cell. Moreover, the college has committee for prevention of sexual harassment and anti-ragging committees to look after different gender related issues. The college through its NSS units plants saplings inside the campus. The students are sensitized towards the need for energy conservation. The college emphasizes more on waste management and work for sustainable development. The college practices the use of the energy efficient electronic gadget like LED bulbs instead of the traditional ones, to save power. The cleanliness and awareness drive is carried out not only in the college campus but also outside the campus, like District Hospital, nearby villages etc., and the residents are made aware about clean and pollution-free environment. The teachers of the college follow the code of professional ethics issued by the UGC and state government. On the occasion of anniversaries of the eminent personalities the college organizes various cultural programs. The best practices of the college, owing to the stakeholders belonging to tribal region, include planting saplings, and health and hygiene.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOVT. RAMANUJ PRATAP SINGHDEO POST GRADUATE COLLEGE,Baikunthpur, Distict-Korea (C.G.)
Address	Shaskiya Ramanuj Pratap Singhdeo Snatakottar Mahavidyalaya, Station Road, Odgi Naka, Baikunthpur, Distict- Koriya (C.G.)
City	Baikunthpur
State	Chhattisgarh
Pin	497335
Website	www.rpspgc.edu.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Akhilesh Chandra Gupta	07836-232252	9425580963	07836-232252	pgcollege.bkp@gmail.com
IQAC / CIQA coordinator	Ashutosh Deouskar	07836-9826855047	9826855047	07836-232251	ashutosh.deouskar@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Day

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

Date of establishment of the college	05-09-1982

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Chhattisgarh	Sant Gahira Guru Vishwavidyalaya Sarguja	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	03-06-1988	View Document
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	**Address**	**Location***	**Campus Area in Acres**	**Built up Area in sq.mts.**
Main campus area	Shaskiya Ramanuj Pratap Singhdeo Snatakottar Mahavidyalaya, Station Road, Odgi Naka, Baikunthpur, Distict- Koriya (C.G.)	Rural	3.027	12249.83

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BCom,Commerce	36	Higher Secondary	Hindi	360	129
UG	BA,Sociology Political Science Hindi English Geography Economics History Psychology Home Science	36	Higher Secondary	Hindi	900	366
UG	BSc,Physics Chemistry Mathematics Botany Zoology	36	Higher Secondary	Hindi	630	531
PG	MA,Sociology	24	Under Graduate	Hindi	100	56
PG	MA,Political Science	24	Under Graduate	Hindi	60	60
PG	MA,Hindi	24	Under Graduate	Hindi	60	29
PG	MCom,Commerce	24	Under Graduate	Hindi	50	23
PG	MA,History	24	Under Graduate	Hindi	50	21
PG	MSc,Botany	24	Under Graduate	Hindi	60	60
PG	MSc,Chemistry	24	Under Graduate	Hindi	50	47

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				9				0				21
Recruited	0	0	0	0	0	0	0	0	7	1	0	8
Yet to Recruit				9				0				13
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				0
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				15
Recruited	8	3	0	11
Yet to Recruit				4
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

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Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				3
Recruited	1	0	0	1
Yet to Recruit				2
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	6	1	0	7
M.Phil.	0	0	0	0	0	0	1	0	0	1
PG	0	0	0	0	0	0	7	1	0	8

Temporary Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	2	0	2
M.Phil.	0	0	0	0	0	0	2	2	0	4
PG	3	3	0	0	0	0	2	6	0	14

Part Time Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	0	1	0	1

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	595	0	0	0	595
	Female	431	0	0	0	431
	Others	0	0	0	0	0
PG	Male	99	0	0	0	99
	Female	197	0	0	0	197
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	49	34	39	114
	Female	24	22	28	87
	Others	0	0	0	0
ST	Male	155	137	231	211
	Female	94	122	206	201
	Others	0	0	0	0
OBC	Male	278	298	338	280
	Female	139	195	251	238
	Others	0	0	0	0
General	Male	64	50	88	89
	Female	58	71	105	102
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	4	3	0	0
	Others	0	0	0	0
Total		865	932	1286	1322

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
23	23	22	21	20

File Description	Document
Institutional data prescribed format	View Document

1.2

Number of programs offered year-wise for last five years

2020-21	2019-20	2018-19	2017-18	2016-17
10	10	9	8	7

2 Students

2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1322	1286	932	855	982

File Description	Document
Institutional data in prescribed format	View Document

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1431	1431	1411	1360	1345

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
377	303	221	142	221

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
8	8	9	11	9

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
30	30	30	26	25

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 26

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
19.92	33.42	2.17	11.41	13.14

4.3

Number of Computers

Response: 10

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

All the programs taught in the R. P. S. P.G. College, Baikunthpur are affiliated to Sant Gahira Guru Vishwavidyalaya, Sarguja, and hence, all the departments are required to implement the syllabus prescribed by the university. Various steps taken by the college to ensure effective curriculum delivery are mentioned hereunder:-

1. In each academic year the Department of Higher Education, Govt. of Chhattisgarh provides an academic calendar for the commencement of classes and various curricular and co-curricular activities. Besides the aforementioned calendar, different faculties and departments of the college prepare their own academic calendars in-order-to ensure timely completion of the prescribed syllabus.

2. Within each department different papers are assigned to different teachers on the basis of their area of expertise and interest. Syllabi of different papers are available on the college webpage. The faculty members take utmost care to complete the syllabus in time. The students are encouraged to meet the faculty beyond classroom hours for doubt-clearing and curricular discussions.

3. The time-table committee headed by the principal, HODs, and senior faculty members draw up a detailed time-table which efficiently deploys the unit of time for academic and co-curricular purposes as for example, theory, practical, ICT and value-education classes, thereby, ensuring a balance between the different types of engagements, a student is expected to participate in. The time-table is shared among teachers and students through social media apps, like WhatsApp.

4. Every teacher of the college maintains a daily diary to track the progress towards completion of the prescribed syllabus for each course/paper.

5. The use of electronic media and social media platforms like E-mail, WhatsApp, YouTube and the like for delivering course material, notices and other academic information. A judicious blend of printed and electronic mode of teaching material delivery is used to ensure effective learning by students. Especially during the SARS-COVID-19 pandemic, when online mode of teaching-learning was the only resort for the stakeholders of education, the college managed to make optimum use of electronic media and social media platforms for a range of academic activities. The college provides relevant study material like books, online links to books, chapters, articles, notes, and audios/videos from authentic sources in-order-to fulfill the curricular needs.

6. Besides classroom teaching, seminars, group assignments, workshops, unit tests, projects, field visits had been conducted for effective grasping of curriculum by the students.

7. The students are internally evaluated at regular intervals to keep track of their learning and progress on

the curriculum.

8. The college encourages faculty members to participate in various intra- and inter-disciplinary academic activities, like FDPs, conferences, workshops, and various training programs to enhance their professional growth for effective teaching.

9. The teachers take remedial classes for slow learners, and extra classes to cover up the left over topics of the syllabus, if any. In addition to covering the syllabi the students are trained in reading and writing skills so that they could do better in graduation and competitive examinations.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

The college strictly follows the annual academic calendar issued by the department of Higher Education, Government of Chhattisgarh. The calendar dictates the dates of admission to different classes, commencement of classes, internal examinations, co-curricular extension activities, holidays etc. This calendar directs teaching; internal evaluation, including unit test, trimester exam and model exam for the under-graduate classes, and assignment, seminar, field work and project work etc. for the post-graduate classes; co-curricular and extension activities. Along with this the Internal Academic Calendar maintained by the IQAC of the college is also followed by the different departments and committees of the college. The new academic year starts every year in July and the IQAC, headed by the principal of the college ensures the compliance of the internal academic calendar and the calendar issued by the department of Higher Education, Government of Chhattisgarh. The Time Table Committee determines the workload distribution and the time table of the different departments for UG and PG classes for all of the faculties of the college. Besides this, all the departments of the college have their individual departmental academic calendars, which renders them flexibility of operation, promotion of leadership of the teachers etc., which they follow for the conduct of various academic activities including continuous internal evaluation (CIE).

The answer copies of CIE are evaluated within a week or so and presented to the students for enhancing their understanding of the concepts therein, and help them improvising their writing skills. The answers given by the students are discussed with them in order to communicate them the evaluators' expectations and feedbacks given so as to make them able to understand the questions asked and correct ways to answer them. The students are evaluated on the basis of their scores on unit test, assignment, seminar, project, field work, presentation and practical work. This kind of evaluation system enables the students to prepare for the final exam and to score more in the same. Thus, the college as a part of its academic culture follows academic calendar for various activities including continuous internal evaluation.

File Description	Document
Upload Additional information	[View Document](#)
Link for Additional information	[View Document](#)

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. **Academic council/BoS of Affiliating university**
2. **Setting of question papers for UG/PG programs**
3. **Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**
4. **Assessment /evaluation process of the affiliating University**

Response: B. Any 3 of the above

File Description	Document
Institutional data in prescribed format	[View Document](#)
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View Document](#)

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 70

1.2.1.1 **Number of Programmes in which CBCS / Elective course system implemented.**

Response: 7

File Description	Document
Minutes of relevant Academic Council/ BOS meetings	[View Document](#)
Institutional data in prescribed format	[View Document](#)
Link for Additional information	[View Document](#)

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 0

1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
List of Add on /Certificate programs	[View Document](#)

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 0

1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View Document](#)

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

The college runs various under-graduate and post-graduate courses which include different cross-cutting issues like, gender-sensitization, rights of women and children, social justice, poverty, unemployment, climate change, environmental education, human rights, Intellectual Property Right and professional ethics, population education, human resource development other important global issues etc., into their syllabi. The college runs compulsory course on environmental studies in each under-graduate program. All the post graduate programs have integrated compulsory program on environmental studies, Intellectual Property Right and Human Rights. The college also conducts different activities related to gender issue, environment and its sustainability and human rights etc. The activities are mediated by the NSS unit and ensure the participation of teachers and students (esp. from PG classes) from various disciplines for brainstorming. The activities include rallies, competitions, training program, and lectures by experts in the

relevant areas.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 29.25

1.3.2.1 **Number of courses that include experiential learning through project work/field work/internship year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
7	7	7	6	5

File Description	Document
Programme / Curriculum/ Syllabus of the courses	View Document
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year

Response: 15.13

1.3.3.1 **Number of students undertaking project work/field work / internships**

Response: 200

File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	View Document

1.4 Feedback System

1.4.1 *Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni*

Response: D. Any 1 of the above

File Description	Document
Any additional information (Upload)	View Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback process of the Institution may be classified as follows: Options:

1.Feedback collected, analysed and action taken and feedback available on website
2.Feedback collected, analysed and action has been taken
3.Feedback collected and analysed
4.Feedback collected
5. Feedback not collected

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Upload any additional information	View Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 47.16

2.1.1.1 **Number of students admitted year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1322	1286	932	855	982

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
2320	2320	2290	2235	2210

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 65.42

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1131	1093	811	736	808

File Description	Document
Average percentage of seats filled against seats reserved	[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

The students in the college come from a variety of socio-economic and cultural backgrounds, including students coming from the outskirts of the city to far-off villages, to the urban area; from very poor, tribal families to well-to-do business class families of the city. This makes it essential to assess their academic faculties at the very beginning of their academic career at the college.

The college has constituted various committees to serve the purpose. It has a 'Shikshak-Palak' Committee, which organizes periodic meetings with the students and their parents/ guardians, in-order-to cognize the issues of the stakeholders related to education. These issues are thoroughly considered and settled by the committee members and communicated to the principal. The various aspects of the college like the curricular and co-curricular activities, facilities, rules and regulations of the college etc. are also discussed with the guardians. Besides this, the faculty members at the beginning of the academic session take orientation classes, which involve intense communication between the students and the teachers. The teachers keenly observe the students' behaviors to understand their attitudes, aptitudes, focus, and other personality traits. These initial interactions help the teachers determine their teaching style and set the level of difficulty for each of the students.

The college has a well-defined schedule for conducting continuous internal examinations, including unit tests and session exams. These exams directly serve the purpose of assessing the slow and advanced learners among the students. Besides this the institution has a plan for conducting remedial, doubt-clearing sessions, and special classes for the students in need. Besides this, there exists the provision for guidance and counseling sessions, organized by the Guidance and Counseling Cells of the college, which help in identifying the problems of the slow learners and help them cope with the issues. The college organizes workshops and seminars, especially at the post-graduate level to enhance the students' skills in various academic areas.

The advanced learners are motivated to achieve university ranks, whereas, the slow learners are given supplementary input of the material they lack comprehension of. The critical topics are re-explained to them and they are supplied with hand-written or teacher tailored notes.

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 165:1

File Description	Document
Any additional information	[View Document](#)

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The college follows the academic calendar issued by the Department of Higher Education. Besides it, the college has its own academic calendar, both at the administrative level and at the departmental level. The academic calendar at the departmental level ensures the flexibility in the curriculum delivery. Each of the faculty members has the freedom to decide the timing of teaching various topics, method of teaching etc. This makes it possible for the teachers to incorporate student-centric methodologies into their teaching plan. The college also has a robust Time-table, prepared at the beginning of each session, by the Time Table Committee to ensure effective work distribution. The college takes each and every effort to ensure holistic development of the learners.

The IQAC of the college takes the necessary actions in creating a learning environment in the college. The students are encouraged to refer library to develop habit of self-study. The various student-centric methods for enhancing learning experience include:-

1. The use of experiential learning methods like practicum classes and field-visit in-order-to provide first-hand learning experience to the students. The faculty of science has a compulsory course on practicum. Besides these, the disciplines like, psychology and geography also offer practicum courses. The second semester of each post-graduate program has a common course named as "Social outreach and skill development", which requires students to visit the chosen field in their community or vicinity and collect the data relevant to their area of study. This practice introduces the students with the research process as well.

2. Group activities like, projects, exhibitions and paper presentations, quizzes, debates are held in the class to make the students more expressive.

3. The first year students of every stream have to undertake project in Environment Science. A teacher from science background has been assigned responsibility for completion of the project as well as the syllabus of the theory paper. The college has undergone regular classes for the subject, the supporting documents for the same have been attached herewith. There exists the provision of project work for every student in the fourth semester of every post-graduate program. The project work is usually a group activity, which promotes participative learning among students.

4. The students are assigned various topic-related work to develop in their own style. They are asked to deliver their study report in the seminar classes. This requires exploring different resources and help cultivating analytical reasoning ability among the students.

5. The NSS unit organizes different activities in the college to bring about the opportunity of community service, including, taking different projects, activities related to Swachchha Bharat Mission, Traffic Awareness, AIDS awareness, planting of sapling, Yoga, Voter Awareness etc. These activities promote the human aspects of personality of the students and help building in them the sense of patriotism.

6. The college under Students' Union every year constitutes a students' union with one of the students serving as the president, and others helping him/her under the capacity of vice president, secretary and class representatives.

File Description	Document
Upload any additional information	[View Document](#)

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

The teachers of the college actively use ICT enabled tools for effective teaching-leaning process. They make use of virtual platforms like, Google Meet, Zoom or some locally designed apps like Teach Mint etc. for teaching, conducting seminars and paper presentations. Different program/ course-specific WhatsApp groups and emails are active in the college among the teachers and taught for sharing various academic information like, notes, references, links, and addressing different issues like, clearing difficulties. These online platforms ensure prompt and accurate delivery of information. The teachers have their You Tube channels available for the students with their lectures on crucial topics uploaded on it. The teachers also make use of e-resources for enriching their knowledge. They also encourage students to make use of the same to update their knowledge. The college has a full-time librarian, who acts as a catalyst in making the students familiar and friendly with the huge repository of e-resources available to them, including ePG Pathshala, e-Library, NPTEL, to name the few. The teachers make use of the LCD projector to teach using power-point presentations. The college has WiFi facility available for the teachers. The college has a computer room available for the students with few desktop computers in it. Moreover, the college has got installed LCD projectors in all of the PG departments.

File Description	Document
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	[View Document](#)

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 189:1

2.3.3.1 Number of mentors

Response: 7

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	[View Document](#)
mentor/mentee ratio	[View Document](#)
Circulars pertaining to assigning mentors to mentees	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 32.33

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	View Document
List of the faculty members authenticated by the Head of HEI	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 86.52

2.4.2.1 **Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
7	7	8	10	7

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 17.25

2.4.3.1 **Total experience of full-time teachers**

Response: 138

File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

The mechanism of internal assessment of the college is quite transparent and robust. The academic calendar issued by the university outlines the examination schedule for all the courses, for the entire session. The schedule comprises different unit tests, session exams, and pre-final exam for under-graduate courses and similar exams for post-graduate courses. The scores of these internal assessments do not contribute directly to the final scores, for UG classes, however, for the PG classes a score of 30 marks are reserved for internal assessment, for each course. The idea is to effect a comprehensive evaluation of the students. The college is obliged to follow the calendar, which determines the frequency of assessment. The college, however, has some autonomy in deciding the mode of assessment of the students. The question papers used for assessment are tailored by the teachers, which are set on the basis of the needs of the examinee. The level of attainment of the concepts is considered as another aspect. Besides this, the word limit and the nature of the questions (multiple choice, fill-in-the blanks, descriptive etc.) are also chosen on the basis of the examinee needs.

The college assigns presentation, seminar, project, practicum, oral exams to the students for assessing their learning. These assignments are monitored by the concerned teachers for timely submission and quality. The scores of the internal assessment are communicated to the corresponding students. Their answer sheets are also supplied to them, in-order-to let them have the opportunity to claim for re-evaluation etc., and to maintain transparency of the assessment. The students are given the opportunity to discuss their responses on items and are guided for improvement. The areas on which the assessment is based upon include: concept attainment, linguistic skills, practical know how of the topics, learning ability, aptitude, presentation, and attendance etc.

2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient

Response:

The external examination, i.e., annual and semester examination, has a transparent, time-bound and efficient grievance reddressal mechanism maintained by the affiliating university. There exists the provision of reporting the cases of using unfair means to the university, during the examination, in the prescribed format. The cheating material, if reported, is confiscated and forwarded to the university. The students are given the opportunity to provide clarification in the matter. A five-member grievance reddressal committee at the university looks into the issues and administers the punishment of rustication and debarment of the student from examination, who is found guilty, or acquitting the examinee of charges. Any issues raised by the students before the college, regarding the marks obtained, obtaining mark

sheets etc. are communicated to the university through the applications forwarded by the principal. The university responds them promptly. There exists the provision of re-evaluation for the students. The students have to apply within 15 days for any claims regarding re-evaluation, photo copies of the answer books etc. The amendments in the mark sheets of the students are made accordingly.

The internal examinations are dealt with by the college. The mechanism for dealing with examination related grievances are also robust and efficient. The concerned teacher addresses all the issues related to the internal examinations. The principal monitors the functioning of the teachers in this regard. The use of CCTV cameras in all the exam halls, monitored by the examination superintendents, ensures the sanctity of the entire examination.

The college displays all the information regarding the registration date, time table, venue of the examination etc. clearly on the notice boards. This information is also shared on the concerned WhatsApp groups and on the college website.

2.6 Student Performance and Learning Outcomes

2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:

The college has a well-defined Program Outcomes (POs), Program Specific Outcomes (PSOs), and Course Outcomes (COs) for all the courses it offers. All of the programs offered by the college are communicated to the stakeholders by displaying them on the webpage of the college. Similarly, the POs, PSOs, and COs for all the courses are also regularly published on the institution's website. These different outcomes are also communicated directly to the students by the teachers during the introductory classes, so as to present them the blueprint of the curriculum and the outcomes thereof.

File Description	Document
Upload COs for all Programmes (exemplars from Glossary)	[View Document](#)

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

The scores obtained by the students of the college on various annual and semester examinations, along with those of the internal examinations serve as the basis for determining the attainment of the Program Outcomes, Program Specific Outcomes and the Course Outcomes by the students.

2.6.3 Average pass percentage of Students during last five years

Response: 92.4

2.6.3.1 **Number of final year students who passed the university examination year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
358	291	206	131	189

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
377	303	221	142	221

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process
Response:

File Description	Document
Upload database of all currently enrolled students (Data Template)	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response: 1.1

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	1.10

File Description	Document
List of endowments / projects with details of grants	View Document
e-copies of the grant award letters for sponsored research projects / endowments	View Document

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)

Response: 25

3.1.2.1 **Number of teachers recognized as research guides**

Response: 2

File Description	Document
Any additional information	View Document

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 1.25

3.1.3.1 **Number of departments having Research projects funded by government and non-government agencies during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	1

3.1.3.2 **Number of departments offering academic programes**

2020-21	2019-20	2018-19	2017-18	2016-17
16	16	16	16	16

File Description	Document
Supporting document from Funding Agency	[View Document](#)
List of research projects and funding details	[View Document](#)
Paste link to funding agency website	[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

The college is committed to create conducive environment for innovations. With its limited resources for research, the college has supported every initiative for creation and transfer of knowledge. The initiatives taken by the college for promotion of research include the following:-

        1. The college library provides opportunity to the students and teachers to access several open online resources, to enable them search the authentic journal articles of their research interest. The library tries its best to educate the students about the availability of such resources.

         2. The college administration has always been supportive and co-operative with the faculty members in taking initiatives for research, such as in applying for various prestigious research grants, carrying out the project etc.

        3. The college is equipped with two LCD projectors, one out of which is stationary in the seminar hall. The faculty members are encouraged to make use of them to take their classes. The college is also finalizing installation of LCD projectors in all of its PG departments as well. There are WiFis available for teachers in-order-to download the relevant material at their convenience. The students are also encouraged to make use of these facilities.

        4. The fourth semester of the post-graduate courses has the provision of a dedicated project work.

The students are required to study various societal problems and local issues using survey, case study, and other descriptive research methods. In these activities they are constantly inspired by the teachers to think innovative ways of addressing the issues.

    5. The college by all means encourages the faculty members to publish their work in prestigious journals.

    6. The college frequently organizes expert talks on the topics of research methodology, IPR, ICT etc. for the students, so that they can open up minds for the current trends in the area.

    7. The teachers and the laboratory staff work hard to enable the students to earn hands-on experience with the chemicals and equipments available there.

    8. The college publishes its magazine, for which it motivates the students for creative writing on the topic and language of their interest.

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

Response: 4

3.2.2.1 **Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	2	0	0	2

File Description	Document
Report of the event	[View Document](#)
List of workshops/seminars during last 5 years	[View Document](#)

3.3 Research Publications and Awards

3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years

Response: 0

3.3.1.1 **How many Ph.Ds registered per eligible teacher within last five years**

3.3.1.2 **Number of teachers recognized as guides during the last five years**

Response: 3

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	[View Document](#)
Any additional information	[View Document](#)
URL to the research page on HEI website	[View Document](#)

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years

Response: 0.89

3.3.2.1 **Number of research papers in the Journals notified on UGC website during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	3	5

File Description	Document
List of research papers by title, author, department, name and year of publication	[View Document](#)

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.89

3.3.3.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1	0	1	5	1

File Description	Document
List books and chapters edited volumes/ books published	[View Document](#)

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

The college has active NSS and Red Cross units. The students of the college visit regularly to the nearby slum areas and other members of the nearby communities. The students are trained to survey the socio-economic aspect of the residents. They talk to them to know more and more about their living conditions, and share their ideas with them in-order-to improve their standards of living. The college periodically organizes extension activities with its volunteers, in which the students visit nearby communities to spread awareness about sustainable environment, hygiene, pollution, waste management, water conservation, health, gender equity, hazards of drug addiction, voting, traffic awareness, organic farming, planting saplings, domestic violence and diverse social issues etc. The college has testified that the students undergoing such extension activities develop a profound sense of empathy and citizenship in them, and report these activities to be very valuable and highly fulfilling. They develop the virtues of self-confidence, leadership, time management, discipline, devotion and diligence, team spirit etc., which help them excel in their curricular assignments as well.

The college every year organized a seven days special camp, during which the volunteers extend their services to the village and slum dwellers. During the 'Swachchhata Pakhwada' the students of the college organize rallies, 'shramdaan', street plays, discussions, music and dance, and door-to-door visits to spread awareness about cleanliness. They help the residents keep their houses, courtyard, street, drinking water sources etc. free from plastic and garbage. The students are assigned projects in which they attempt to explore the lives of their neighboring community dwellers. The college organizes various awareness camps on different areas like, AIDS, blood donation, voting behavior, gender equity, traffic etc. Besides this, the post-graduate students have to undergo social outreach and dissertation, which is community-based and result in sensitizing them about the pertinent social issues, and effecting holistic development of the students.

File Description	Document
Paste link for additional information	[View Document](#)

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 0

3.4.2.1 **Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Number of awards for extension activities in last 5 year	View Document

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., during the last five years (including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)

Response: 31

3.4.3.1 **Number of extension and outreached Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
6	9	6	7	3

File Description	Document
Reports of the event organized	View Document
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	View Document

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

Response: 18.78

3.4.4.1 **Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
91	363	188	237	107

File Description	Document
Report of the event	View Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document

3.5 Collaboration

3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

Response: 0

3.5.1.1 **Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	View Document

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

Response: 0

3.5.2.1 **Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
e-Copies of the MoUs with institution/ industry/corporate houses	View Document

15-10-2021 11:34:12

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

The college is committed to ensure multi-dimensional development of the students. The college has the Faculties of Arts, Science, and Commerce functioning with both under-graduate and post-graduate programs running in all the three. The college has adequate classrooms and laboratory for running its various programs. Each department has its rooms and the post-graduate departments have their own libraries. The college also has a dedicated building for e-Library. All of the classrooms have adequate number of fans, LED bulbs, furniture, green/ white boards, and provision for abundant natural light and air. There exists a ramp for divyangjans. The college has a water purifier and cooler ensuring safe drinking water. There are separate toilets for both the genders, in both the faculties, and a common room for girls. There exists a seminar hall with LCD overhead projector installed, for organizing meetings and seminars. The college manages its funds from RUSA, public participation, UGC etc.

College has always been proactive in providing various facilities to students according to the demands raised by them from time-to-time, regarding introduction of new courses, increasing in number of seats, infrastructure development like, classroom, library, laboratory, computer, sports, drinking water, washrooms etc. The college has been progressing towards a fully-automated library. The library has subscribed number of daily newspaper in both Hindi and English languages. The library has subscription of very useful magazines, but due to current pandemic situation physical facility of reading material are not that much useful so library is going towards subscription of digital magazines. The library also gives links to many web resources that has been shown in college website also. These resources are free and open access resources that include magazines and their back volumes, research articles and course related material also. Each year as per the needs of curriculum the number of books keeps adding to the library for which a separate budget is been allotted by the state government. The entire college area is under CCTV surveillance except newly constructed building.

File Description	Document
Paste link for additional information	[View Document](#)

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

The college focuses on the holistic personality development of the students. The college has infrastructural facilities for physical fitness, extra-curricular activities and mental wellbeing of the students. The college has a big play ground, with the dimensions 110X80 meters, available with the establishment of the college, for outdoor games. The students of the college have participated in various sports event at college, inter-

college, university, state and national level. The college has a regular post of sport officer. The college has 30x50 meters open courtyard including stage in middle of main building where cultural programs are organized to give a platform to the students for expressing their creativity and potentials. The college has an indoor stadium, built in the year 2016 with the dimensions of 30X40 meters. Apart from sports activities like yoga and meditation are also conducted in this.

The NSS wing of the college sensitizes the students towards society, country, environment, unity, selfless service, disaster management, health and hygiene etc. In pandemic situation (COVID period) the NSS volunteers behaved as CORONA warriors and fought bravely by distributing hand-made masks and create awareness amongst society. The volunteers creates awareness about different government schemes such as Swachchha Bharat Abhiyan, SVEEP, AIDS, tree plantation, blood donation (Under Red cross Society), etc through organizing different events and activities like rally, nukkad-natak, poster etc. From time-to-time the college has been inviting expert related to different walk of life to sensitize the students like legal literacy, human rights, AIDS awareness etc. Students actively participate in various cultural activities in the college during celebrations. In previous years college students have performed cultural activities every week. All the programs in the college include some songs, dances, recitation, drama etc. Students also perform folk dances and songs during the college programs with their traditional outfits. The students of the college have a knack for traditional folk dances.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. *(Data for the latest completed academic year)*

Response: 7.69

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 02

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View Document](#)
Paste link for additional information	[View Document](#)

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 39.46

4.1.4.1 **Expenditure for infrastructure augmentation, excluding salary year-wise during last five**

years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
8.18465	12.58604	0.99921	3.79104	5.164

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	[View Document](#)

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The library of the college has valuable collection of books and other resources. There are more than 36000 books available in the library. It has a good number of daily's newspapers, magazines/ periodicals etc. For SC, ST and BPL students, the library has a book bank scheme. More than 15000 books have been entered into the integrated library management system. Library uses KOHA software for library automation project. The library experimented to run circulation module in hybrid mode but due to technical and financial crunches the college decided to take small steps for automation.

The library has a reading room for the students and the faculty members so as to let them read soothing environment of the library. The library plays a very important role in the learning of the students because most of the students are not able to buy the required number of books due to their financial constraints. In addition to the text books, the library also has rich collection of reference books, books for preparation of competitive exams, literary section, biographies, and books related to multiple dimensions. The library also subscribes a good number of reputed newspaper and magazines. The sets of the old question papers are available for the students and its digitized version has also been developed. The college is planning to subscribe the e-versions of some magazines, other than the existing ones, like prtiyogita darpan, success mirror, rojgar samachar etc.

4.2.2 The institution has subscription for the following e-resources

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases
6. Remote access to e-resources

Response: D. Any 1 of the above

File Description	Document
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	[View Document](#)

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 2.93

4.2.3.1 **Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
2.17277	6.1816	0	3.14613	3.16331

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the last five years (Data Template)	[View Document](#)

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the last completed academic year

Response: 0

4.2.4.1 Number of teachers and students using library per day over last one year

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The college is partially Wi-Fi enabled with three Airtel and Jio routers having speed of around 10 Mbps each. The college has computers for academic purpose with required software installed and hardware attached. The college has an overhead LCD projector and a movable projector. To facilitate the office work the college has photocopy machines, printer with scanner available in adequate numbers. The college campus is 24X7 under CCTV surveillance to ensure transparency and security of the stakeholders. Students are encouraged to use IT infrastructure, online study resources for introducing themselves wide range of quality materials to expand their knowledge horizon. We have one seminar hall with IT facilities. Besides this the college has other ICT equipments like, amplifiers, wireless microphones, UPS backup etc.

The college has a huge building for digital library, which is yet to be fully furnished. The college readily maintains its IT facilities, including printer cartridges and antiviruses and other softwares updating.

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 132:1

4.3.3 Bandwidth of internet connection in the Institution

Response: C. 10 MBPS – 30 MBPS

File Description	Document
Upload any additional Information	View Document
Details of available bandwidth of internet connection in the Institution	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 0.71

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0.70508	0	0	0	0

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The college has established systems and procedures for maintaining and utilizing its physical, academic and support facilities like, laboratory, library, sport complex, computers, classrooms etc. The college has a

well defined code of conduct for the staff members and students in-order-to ensure optimal use and maintenance of the available resources. The in-charge staff members of the college are solely responsible for the maintenance and replenishment of various resources like the books in the library, sports equipments, laboratory consumables and equipments, electrical supply, drinking water, cleanliness of the ambience etc. The college ensures proper upkeep of its infrastructure, facilities and equipments by carrying out periodic maintenance drive by the concerned staff members. The staff in-charge approach the principal to communicate any issues related to their departments/ sections, and the principal promptly addresses them. Routine tasks are looked after using the public participation funds, whereas, for completion of the major tasks the principal writes to the Public Welfare Department. The college receives grants from the state government, UGC, and RUSA in-order-to maintain the various resources of the college.

The classrooms and laboratories are daily wiped and dusted by the active peons of the college, whereas, the outer cleanliness and maintenance is taken care of by a sweeper. In case there are some repair works the college promptly contacts electricians and plumbers to fix them. The sports in-charge is active in supplying the equipments to the interested students. The indoor stadium is used by the faculty members as well in-order-to maintaining their fitness. The librarian with her efficient team is active in helping students get their library cards, issue books, educating them about the current trends in the domain of knowledge. The maintenance of the library etiquettes is ensured by keeping a minimal penalty on delayed return or damage caused to the issued books. The new books are issued only when the borrowed books are returned. At the end of every semester/ academic year students have to return the books to the library. For smooth functioning of the activities of the college various committee are formed by the head of the institution.

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 36.94

5.1.1.1 **Number of students benefited by scholarships and freeships provided by the Government year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
425	518	386	323	325

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	[View Document](#)
Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)	[View Document](#)

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0

5.1.2.1 **Total number of students benefited by scholarships, freeships, etc provided by the institution / non- government agencies year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Number of students benefited by scholarships and freeships institution / non- government agencies in last 5 years (Date Template)	[View Document](#)

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the

following

1. **Soft skills**
2. **Language and communication skills**
3. **Life skills (Yoga, physical fitness, health and hygiene)**
4. **ICT/computing skills**

Response: C. 2 of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 2.89

5.1.4.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	142

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: B. 3 of the above

File Description	Document
Upload any additional information	View Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 0.39

5.2.1.1 **Number of outgoing students placed year - wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
1	1	2	0	1

File Description	Document
Details of student placement during the last five years (Data Template)	View Document

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 140.58

5.2.2.1 **Number of outgoing student progression to higher education during last five years**

Response: 530

File Description	Document
Details of student progression to higher education (Data Template)	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

Response: 10

5.2.3.1 **Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations*, etc.*)) year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
01	0	01	0	0

5.2.3.2 **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
02	3	0	0	0

File Description	Document
Upload supporting data for the same	[View Document](#)
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	[View Document](#)
Any additional information	[View Document](#)

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 0

5.3.1.1 **Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	**View Document**

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)

Response:

The college offers various platforms to the students of the college through which they represent and get engaged into the various administrative, co-curricular and extra-curricular activities of the college, and boost their leadership qualities. The bodies like students' council, IQAC, NSS, readers' club etc. ensures the students' participation in the college administration. The students' council is constituted each year in accordance with the state government guidelines. The students are either nominated or elected in the role of president, vice-president, secretary, class-representatives etc. as per the government guidelines. Through the different platforms the students of the college raise important issues before the college and the administration promptly addresses them. They serve as the agency to communicate between the college administration and the stakeholders of the college. The students of the college participate in different activities related to sports, culture enrichment, and social service, at the inter-college, inter-district, and state levels. The college has an active human resource of NSS. The NSS volunteers take lead in the every administrative, co-curricular and extra-curricular activities of the college. They serve as frontiers in the maintenance of the college infrastructure also, like greenery, cleanliness, planting saplings and the like.

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 5

5.3.3.1 **Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	09	05	06	05

File Description	Document
Report of the event	<u>View Document</u>
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	<u>View Document</u>

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The college doesn't have a registered alumni association. However, our alumni contributes to the welfare of the college by providing constant support and guidance to the students of the college.

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

The governance of the college is reflective of and is in tune with the vision and mission of the institution. The college administration is aligned with the vision of the college to provide a job-oriented and value-based education using the latest tools of technology. In accordance with the commitment to quality education the college offers both under-graduate and post-graduate programs in sixteen disciplines. The college envisages educating the society at large through youth. The mission of the college is to serve the society at large and students belonging to SC, ST, and OBC in particular with commitment, dedication and devotion. It offers post-graduation (CBCS) in seven departments (across the three of its faculties), with a recent addition of one more department in the running academic year. The college prepares its own academic calendar in accordance with the guidelines of the university and the Department of Higher Education. Moreover, in-order-to ensure autonomy and flexibility, each of the departments of the college design their own academic calendars, duly approved by the principal of the college. In order to realize the vision and mission of college various committees function to look after the effective implementation and timely completion of prescribed syllabi, co-curricular, extra-curricular and extension activities. The institute has introduced the feedback system for getting the feedback from stakeholders. The college follows the reservation policy for admission laid down by the Government of Chhattisgarh. Every year the college organizes various awareness programs based on promoting human and social values. The college has vast built-up area comprising separate buildings for the Faculties of Arts and Science. The college library functions in an independent building. The college has a huge indoor stadium of its own. At the beginning of every academic year the college updates its information brochure. The same is uploaded on the college's website.

The college has constituted several communities under the leadership of the faculty members serving different purposes in realizing the vision and mission of the college. The college library has a rich collection of text books, reference books, old magazines, brochures and computers for accessing digital collection and on request material, which provide opportunities to students to enhance their knowledge. The senior NSS wing of the college provides their volunteers personality development through social service and to become an ideal citizen. The NSS programs inculcate the qualities of self-confidence, team work, and constitutional values so it also helps students to earn their living with the essential human values. Many positions of teachers in the college are vacant; nevertheless the available teachers are dedicated to their work and put their best efforts to support students and institution to achieve its vision and mission.

The vision of the college on the nature of governance, perspective plans and participation of the teachers in the decision making bodies of the institution includes the commitment of the college to work in synergy with the immediate community, being sensitive to its demands and values and to serve it with quality and value-based education.

File Description	Document
Paste link for additional information	View Document

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

The college is a government governed institution under the department of higher education. Therefore, many of its policies including that of finance, infrastructure, posting, transfer, sanction of new posts, commencement of new programs etc., are controlled by the department. However the college takes effective leadership in the areas of academic, administrative, co-curricular and extra-curricular activities. Several committees are operational in the college that contributes in various activities of academia and administration under the leadership of the principal. There are committees like, the discipline committee, anti-ragging committee, sexual harassment cell, complaint redressal committee, help-desk, legal literacy committee, student council committee, timetable committee, teachers-guardians committee etc., which meet from time-to-time to consider and discuss various issues related to educational administration and sustainable development of the college. These committees communicate the decisions taken to the principal and entire college staff and the stakeholders co-operate with the committee members with a total positive outlook. The college respects the constitutional values in the operation of the committees and tries to establish de-centralization and participative management. The committees have autonomy in making action plans and execution under the leadership of the principal. Several committees, including IQAC among others, have members from teaching, non-teaching and administrative staff and students. In the committee meetings the members are free to express their opinions and make decisions.

To mention a case reflecting decentralization and participative management the college prepares its own academic calendar in accordance with the guidelines of the university and the Department of Higher Education. Each of the departments of the college, according to their requirements, also design their own academic calendars, duly approved by the principal of the college, to ensure flexibility and autonomy in working.

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

The college implements its strategic/ perspective plans effectively, in-order-to achieve the objectives of academic and administrative excellence. The college has strategic plans regarding admission procedure, conduct of classes, time table, work load distribution, budget management and distribution, purchasing of goods, developing library collection, conduct of examination, timely conduct of CIE, providing infrastructure and value addition to enhance quality education, and proper functioning of all operation of college. Besides these, the college has proper documentation regarding code of conduct for students and the staff members, maintaining campus green, energy usage, environment sustainability, providing financial and other support to poor and differently abled students.

In line with the commitment of the college towards enhancing the use of state-of-the art technology by the faculty members and the students, the college, during last year (pandemic period), effectively used the popular online platforms like Google Meet and Zoom for organizing webinars and sharing video lectures. The college observed rise in the students' attendance and active participation in the classrooms. The students became more conversant with e-Mail and WhatsApp. Besides this, the heightened use of online resources like ePG Pathshala by the students was observed, during the pandemic period.

File Description	Document
strategic Plan and deployment documents on the website	<u>View Document</u>
Paste link for additional information	<u>View Document</u>

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Response:

Although the college is governed by the rules and regulations laid by the Department of Higher Education, Govt. of Chhattisgarh, the different administrative bodies of the college function in an efficient and effective ways, which is reflected by the college organogram. The principal of the college is the administrative head of the institution, who, in his absence handovers the charge to the senior-most faculty member. The academic and the administrative staff works under his supervision. The principal is entrusted with overall charge of the college including administrative, academic and financial transactions. He/she executes all the necessary action recommended by the higher authorities like state government, university, UGC etc., with the help of available human resources. The principal implements all the instructions received from time to time by the Department of Higher Education and the affiliating university.

The principal assumes the role of the coordinator of various departments, the staff of the office and the staff funded by public participation fund. He/she works as a liaison between higher authorities and college faculty and staff.

The departments run under the leadership of heads of the different departments. Different teaching departments execute academic and co-curricular activities under HOD who are assisted by other faculty member, laboratory staff and other staff members. The sports activities are looked after by the sports in-charge. Library functions are executed under the leadership of librarian, who is assisted by the library staff and other staff of the college. Various activities of the college are conducted by different committees formed in beginning of academic session, each year, whose work is inspected and co-ordinated by the principal.

The rules pertaining to the appointment and service come under the policies and rules laid down by state government. The recruitments of the regular faculty members are done by the government of Chhattisgarh through the established process through the Public Service Commission, whereas the temporary faculty members are recruited by the college administration as per the norms laid down by the state government. Apart from this, teachers and other staff members are recruited by the Public Participation Committee of

the college.

File Description	Document
Link to Organogram of the Institution webpage	[View Document](#)

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces	[View Document](#)
Details of implementation of e-governance in areas of operation, Administration etc	[View Document](#)
Any additional information	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The college follows the welfare measures as mentioned by the state government rules, which keep changing from time to time as per the pay commission rules. For regular teaching staff rules of UGC are also applicable. Here are some of the welfare measures that decided by state government for employee welfare:-

1. There exists a family benefit scheme for regular employees of college in case of accident or demise of the employee holding the post.
2. The Group insurance Scheme (GIS), GPF and NPS for the employees who fall under its eligibility criteria.
3. There is medical reimbursement facility available for the staff members.
4. The class four employees of the college get clothing allowances.
5. There is grain advance scheme available for class fourth staff.
6. There exists the provision of partial withdrawal of money from the employee's GPF account.
7. Female employee get benefit of maternity leave.
8. Child care leave is also available for women employee having children upto age of 18 years.
9. Male employee also get paternity leave.
10. Faculty members are encouraged to participate in Orientation Programmes /Refresher

Course/Seminars /Workshops.

11. The faculty members get the benefit of advance increment and promotion on completion of PhD degree.

12. Various leaves, such as casual leave, earned leave, duty leave, study leave etc. are also available for the staff members on approval of the authority.

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 2.5

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1	0	0	0	0

File Description	Document
Upload any additional information	[View Document](#)
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	[View Document](#)

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0

6.3.3.1 **Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	[View Document](#)

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 15.98

6.3.4.1 **Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1	2	0	1	3

File Description	Document
Details of teachers attending professional development programmes during the last five years	[View Document](#)

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

Every year all of the teaching and non-teaching staff members have to fill their Confidential Report (CR). The principal thoroughly scrutinize the reports and make remarks on them and send them to the commissioner, higher education department. Besides this, the regular teaching staff members fill API /PBAS (Academic Performance Indicator/ Performance Based Appraisal System). These performa have various indicators evaluating the academic and administrative responsibilities shouldered by the faculty members during each session. This include teaching hours, research activities, workshop and seminar attended, participation in various committees of college and their execution like, examination, admission, IQAC, organizing and convening various co-curricular and extra-curricular activities, participation in the activities outside the college like, election duty, participation in various BOS and participation and membership in various professional bodies etc. The non-teaching staff members' performance is evaluated on the basis of the principal's observation of their working and behavior.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The college is bound to follow the guidelines issued by the state government, especially in the financial affairs. The college undergoes only external audit. The financial audit of the college is carried out by the Accountant General of Chhattisgarh. The audit ranging from 08/2000 to 09/2019 had been conducted on

10.02.2020, the report of which has been pasted as a link for "additional information". The Janbhagidari account of the college is been audited every year at the end of session. The last audit of the Janbhagidari account had been conducted on 02/04/2021, for the session 2019-20, the audited report of which has been uploaded in "any additional information".

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The state government allocates funds to the college under the heads of salary allowances, furniture, books, science equipments, sports materials, and information technology. A public participation committee is functional in the college in-order-to look after the college needs and to mobilize its resources from the public participation fund account. During admission each student contributes the Janbhagidari Samiti fund for development of infrastructure, contingency laborers, and remunerations of the teachers (Janbhagidari guides). Likewise, every student during admission pays admission fees, under PD and AF heads. These funds are used for sports, development of infrastructure, literary and cultural activities, students' union activities and magazines for completive exams and news papers etc.

The college has well-defined policies for the mobilization of its funds. The funds received by the college under various heads are spent according to the purchase rules of the state government. The purchase

committee supervises all the transactions and decision made regarding purchase of various equipments and goods. The details of the purchased items and the amount allocated are maintained on the stock register and cash book. All the payments are done online or through cheques. Its meeting is held every year. The miscellaneous expenses for different purposes like, development of library, purchase and maintenance of CCTV cameras, laptops, maintenance of drinking water equipments, washroom, recruitments of the college staff, sanitation workers etc. are managed by the committee. A committe comprised of senior faculty members (especially, from the department of commerce), as per the Department of Higher Education rules conducts internal audit of the PD, AF, Govt. and Janbhagidari cashbooks.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The Internal Quality Assurance Cell (IQAC) of the college plays a significant role in assuring quality in different institutional practices. With association and coordination with other committees and departments of the college, the IQAC helps in institutionalizing the quality improvement strategies. Two practices institutionalized as a result of IQAC initiatives are described as follows:-

1. The IQAC co-ordinates with the teaching departments of the college and the NSS unit in-order-to effect quality enhancement by promoting the use of ICT tools in classroom teaching, organizing faculty development programs and guest lectures for the students, welfare initiatives for differently abled students, creating a green campus, and reducing energy consumption. The IQAC conducted online invited talks by the resource persons of high repute in which the principals and IQAC co-ordinators from various colleges of the district participated.

2. The IQAC in association with different committees of the college works to ensure Total Quality Management (TQM). The IQAC tries to organize meetings with the different bodies of the college in-order-to keep track of the developments in the area of their operation.

File Description	Document
Paste link for additional information	[View Document](#)

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives   )

Response:

The college through the IQAC tries to review its teaching-learning process, structures & methodologies of operations and learning outcomes, and record the incremental improvements therein. The IQAC is comprised of all the stakeholders from different teaching department and local citizen and students. These members with their opinion make the best decision possible for quality enhancement in teaching-learning, by the virtue of having a good understanding of the local problems and needs. As our college is situated in tribal belt many of our students comes from villages. Some of them have very poor schooling and are less aware of technologies and learning platforms. In this backdrop, the IQAC made the following attempts:-

1. The college tried to make the students more techno-savvy, and by making use of the technology take benefit of online learning resources and develop their online searching skills. For this purpose in various necessary operations like, issuing books from library the college made it compulsory for the students to use technology in the form of e-mail Id registration. The library-staff help the students in generating email ids and using it for various purposes. Library in association with IQAC organizes programs for making students aware of different free online e-resources for their notes preparation and research activity in the form of preparing dissertation and searching learning material for inquisitive learning and completing assignments.

2. We have a large number of students who have language as a barrier. They need the reading material to be provided in Hindi medium. The college makes them aware of learning resources available in Hindi. By providing the students with the study material needed, in Hindi language, the college encourages them to use the material which is available in English also. The college organizes classes for the students to prepare for competitive examination and research process

3. The teachers under the guidance of IQAC use technology for teaching purpose, and teach students to use technology for learning. Teachers use various online media like WhatsApp group for delivery of the study material, giving reference links, PPTs, YouTube video and organizing online classes and seminars for the students and faculty members.

6.5.3 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality intitiatives with other institution(s)**
3. **Participation in NIRF**
4. **any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: C. 2 of the above

File Description	Document
Upload details of Quality assurance initiatives of the institution	[View Document](#)
Upload any additional information	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

Gender equity is held as its prime value by the college. Therefore, the college tries to promote it in its staff members and students, throughout its activities and in framing of various policies. The college makes several initiatives to sensitize the students and the staff members about the gender issues, as it has empathy towards the challenges faced by the girl students at the college. The college has an active grievance redressal committee, which addresses the issues related to sexual harassment and ragging, takes care of the safety of the girl students and also makes them aware of the various dimensions of protection from harassment. Till date, the college administration has not received any complaint regarding sexual harassment, which is a sign of success of the working of the college in the line. The college has constituted the counselling committee and women empowerment committee. These committees take care of the safety of the girl students in the college.

The curriculum of the college involves several topics related to gender-equity. The college is a co-education institute and takes care to provide equal opportunities to male and female students and promote sense of equality among them. The gender-equity awareness programs are organized from time-to time by the college, these programs focus on empowerment of women and their issues. The college has facilities for women like girls common room, separate washrooms for boys and girls, sexual harassment cell for female students to resolve the genuine issues raised by them. The students are also given counselling services by the competent staff members. In any event organized in the college ensures equal participation of male and female students. There are instances where the college has more number of female students registered than males. The girl students by several means are communicated the legal provisions available for their safety and security. The college campus is fully under the coverage of CCTV cameras, in-order-to keep track of the activities of the college. The students are provided with identity cards and the discipline committee conducts surprise inspections of the college to check the entries of the outsiders in the college. Moreover, the head of the institution is always available to hear all the grievances of the students.

File Description	Document
Link for specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	[View Document](#)

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

    1.Solar energy
    2.Biogas plant

3. **Wheeling to the Grid**
4. **Sensor-based energy conservation**
5. **Use of LED bulbs/ power efficient equipment**

Response: D. 1 of the above

File Description	Document
Any other relevant information	[View Document](#)

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

Response:

The college has established mechanisms for the management of various degradable and non-degradable wastes like, solid, liquid, electronic wastes and other hazardous chemicals. The college uses adequate number of dust bins for the disposal of solid wastes. Separate dust bins are used for dry and wet wastes. Some of the solid wastes like paper wastes are also destroyed by burning also. The sources of solid waste are dilapidated furniture, used paper, useless glassware, wood from overused doors and windows etc. The metallic, wooden and paper waste materials are auctioned, which adds on to the earning of the college, whereas, the loose solid waste is burnt away and the debris is cleaned off.

The bio-degradable wastes are auctioned to vendors for recycling. The college has a discipline and cleanliness committee responsible for solid waste management i

n the college. The college has an active NSS unit, the boys and girls of which are engaged in cleanliness related activities. The volunteers of the aforesaid unit take active participation in the waste management through-out the college campus, in the hospitals, nearby villages, tourist spots etc. Several awareness and cleanliness drives have been conducted in this regard. The management of liquid wastes is done by maintaining septic tanks, in which the discharge from toilets is drained. Besides this, the liquid wastes from the science laboratories is collected carefully into containers and disposed with caution far away for the college campus in a non-habited area. The activities like, plantation, horticulture, cleanliness etc. are promptly carried out by the college. The students of the college are made aware, through talks, about radio-active pollution, in-order-to get rid of the hazards of electromagnetic radiations, the wastes from the overused computers, refrigerator, and devices related to internet.

File Description	Document
Link for Geotagged photographs of the facilities	[View Document](#)

7.1.4 Water conservation facilities available in the Institution:

1. **Rain water harvesting**
2. **Borewell /Open well recharge**
3. **Construction of tanks and bunds**
4. **Waste water recycling**
5. **Maintenance of water bodies and distribution system in the campus**

Response: D.1 of the above

File Description	Document
Geotagged photographs / videos of the facilities	[View Document](#)
Link for any other relevant information	[View Document](#)

7.1.5 Green campus initiatives include:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

Response: D. 1 of the above

File Description	Document
Any other relevant documents	[View Document](#)

7.1.6 Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. **Green audit**
2. **Energy audit**
3. **Environment audit**
4. **Clean and green campus recognitions / awards**
5. **Beyond the campus environmental promotion activities**

Response: D.1 of the above

File Description	Document
Any other relevant information	[View Document](#)
Link for any other relevant information	[View Document](#)

7.1.7 The Institution has disabled-friendly, barrier free environment

1. **Built environment with ramps/lifts for easy access to classrooms.**
2. **Disabled-friendly washrooms**
3. **Signage including tactile path, lights, display boards and signposts**
4. **Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**
5. **Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

Response: D.1 of the above

File Description	Document
Policy documents and information brochures on the support to be provided	[View Document](#)
Any other relevant information	[View Document](#)

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

The college is committed to maintaining an inclusive environment, with tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities. In-order-to create an inclusive atmosphere among the staff members and the students of the college different programs are organized in the college, including plantation, indoor and outdoor games, annual day program, and the activities related to students' union. Besides these, the college, through the NSS organizes cleanliness drive, blood donation camps, traffic awareness programs, legal literacy programs, and birth anniversaries of the great personalities, and various other programs throughout the year. In addition to this, the college organizes various programs as per directions of the government, from time-to-time, such as youth parliament, mini-marathon etc. The college administration tries its best not to discriminate among its workforce on cultural, regional, linguistic, communal and socioeconomic grounds, and ensure equal opportunities to all of them for growth in their career as-well-as for personality development.

File Description	Document
Link for supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View Document](#)

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

In-order-to sensitize the students to the constitutional values, human rights, duties and responsibilities of citizens the college organizes several awareness programs. The awareness programs organized by the college from time-to-time include legal literacy programs, arranged in association with the district legal literacy authority; human rights day, in-order-to make students aware of their rights as human and teach them to respect theirs as well as others human rights; constitution day, in which oath taking ceremony is held and the preamble of the constitution is recited. In these programs the faculty members introduce the students with their rights and duties. The college organizes different competitions like, extempore speech, essay writing, drama, drawing-painting competitions etc., on the occasion of constitution day and legal literacy day. From time-to time the college organizes expert lectures for instilling and promoting constitutional values in the students.

File Description	Document
Link for details of activities that inculcate values necessary to render students in to responsible citizens	[View Document](#)

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. **The Code of Conduct is displayed on the website**
2. **There is a committee to monitor adherence to the Code of Conduct**
3. **Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
4. **Annual awareness programmes on Code of Conduct are organized**

Response: D. 1 of the above

File Description	Document
Code of ethics policy document	[View Document](#)

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

The college every year organizes national commemorative days, events and festivals, programs and other celebrations. The college organizes independence day, republic day, Gandhi Jayanti etc. each year. Since 21st June, 2015, every year on 21st June the International Yoga Day is celebrated, which is an invaluable gift of the ancient Indian tradition. On the occasion of the birth anniversary of the second President of India, Dr. Sarvpalli Radhakrishnan, Teachers' day is celebrated. Every year the Hindi day is organized, in the college, on 14th September; National Integration day, in the memory of Sardar Vallab Bhai Patel; the Constitution day on 26th November; and National Youth day, on the occasion of Swami Vivekananda birth

anniversary, which act as a source of inspiration for the students of the college. Especially by means of the Voters' day celebration the college organizes different competitions like, rangoli, essay, and wall painting, which instill constitutional values in the students.

File Description	Document
Link for any other relevant information	[View Document](#)

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

Best practice# 01

1. Title of the Practice:- Plantation of saplings.

2. Objectives of the Practice:- The Government Ramanuj Pratap Singhdeo PG College is situated in the Korea district, which is surrounded by the forests and the chains of the Vindhya Mountains. The coal is abundantly found in the region and is profusely extracted out. Few years back, the region had been abundantly populated with forests and medicinal plants. However, due to aggressive exploitation the resources have been depleted. In this regard, the college has set the following objectives:-

1. To inculcate the importance of forests and wild life and make them an aware and responsible citizens.

2. To make the students aware of the importance of environmental protection and hazards of pollution, protection of forest and natural beauty.

3. To create an environment to increase the forest coverage encouraging plantation.

4. To ensure the availability of fruits and leaves for the food for birds, animals, and human beings.

5. To encourage plantation for ensuring soil and water conservation, and maintenance of balance in the environment.

6. To provide a habitat for birds and animals.

All of the above objectives are to make the students aware of the challenges about the environment, which is the prime concern for the entire world today.

3. The Context:- The problem of habitat and imbalance of the environment has been created due to aggressive deforestation. The prime reason for this is that the number of deforested plants is far ahead of the number of the trees planted. The college staff along with the students every year plants trees in the college campus, to get rid of the situation. Along with that the maintenance of the planted saplings is also

taken care of round the year. Since few years back the protection has been enhanced due to leveling the ground and construction of the boundary wall by the periphery of the college ground.

4. The Practice:- The local community members along with the college staff are made aware of the importance of plantation. Today, everybody needs clean air, clean drinking water and a clean environment to live in. All this is possible only by taking resort to the trees. The college has always tried to link more and more people with the plantation campaign. The college has also planted fruit-bearing and shady trees in its campus.

5. Evidence of Success:- The college from time-to-time sensitizes the college employees and the students about environment. On the occasion of the Earth Day and Environment Day the entire college staff and students take pledge to protect the environment. In this regard, various fruit-bearing and shady plants have been planted. In addition to this tree guards have been installed to protect the trees from being grazed away. Several small groups of students have been formed to take care of the trees planted throughout the year. In the coming years we look forward to make the college campus a green campus.

6. Problems Encountered and Resources Required:- The college campus is spread into a broad area, a large portion of which is encroached by other institutes of the government. The college is effortful in resolving the issue. Once the issue is been resolved, through the involvement of the government, the entire campus of the college shall be covered under the plantation drive.

Best Practice# 2

1. Title of the Practice:- Health and Hygiene

2. Objectives of the Practice:- The college is situated in the tribal belt, in which several students come from a tribal family background. This section of the society is under-privileged from the point of view of health, cleanliness and education, and face several challenges in this regard. In this line, the objectives set by the college are as follows:-

1. To spread awareness about cleanliness and health, in-order-to ensure mental health, social welfare and preventing infections from various diseases.

2. To discourage defecation in open.

3. Inspiring students for blood donation from time-to-time.

4. To help economically under-privileged students to get financial add for treatment.

5. To inculcate the value of social service, especially the people in need of medical aid.

6. To promote the community and individual cleanliness.

7. To spread awareness about cholera, diarrhea, AIDS, malaria etc.

8. To sensitize about the hazards of drug abuse.

3. The Context:- The college is committed to spread awareness about health and hygiene in the

stakeholders of the college. In this regard the clean classrooms, drinking water and separate washroom for boys and girls have been maintained, for ensuring health and hygiene. From time-to-time blood donation camps and health check-ups are organized in association with the District Hospital. Various programs like debate, painting, drama, speech competitions have been organized in-order-to spread awareness about health and hygiene.

4. The Practice:- The college has always been effortful in enabling the students to be responsible citizens of the country, and be aware of the importance of health and hygiene. A majority of the students of the college belongs to a tribal and forest area, who have their unique problems. The issues include orthodoxy, exorcism, black magic, snake-biting, malaria, typhoid, dengue, anemia, sexual infections, drug-addiction, jaundice, cholera, diarrhea etc. The college, through the NSS, the Red –Cross society and subject experts, organizes various programs for the students.

5. Evidence of Success:- The college has organized different health camps in which the doctors of the District Hospital have offered services. They provided free- health check-ups and medicines. Besides this the cleanliness drives for the maintenance of the college campus and the nearby villages are run from time-to-time. Blood donations camps have been organized in-order-to inspire the students for blood donation through NSS and Red-Cross. The various committees of the college also take care of the issues related to health and hygiene.

6. Problems Encountered and Resources Required:- Due to the unavailability of the doctors and paucity of resources, the college is in the area of health and hygiene. However, the college is consistently effortful in resolution of the above issues in collaboration with the district administration.

File Description	Document
Link for Best practices in the Institutional web site	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

The distinctive feature of the college includes at its priority the programs of promoting diversity, inclusiveness and integration. The college has a vision to build a capable and strong youth potential. Therefore, the college envisioning its motto, i.e., "vidya dadati vinayam", implements it execution plan. The students obtaining quality education, dispensing their arrogance, get readily engaged in the various activities of the world, with the goal of sacrificing lives for the betterment of the society and the nation, and not to use education merely for serving the pragmatic goals of earning livelihoods.

There are equal opportunities available in the college for all of the sections of students. The college, in addition to the government budget, has its own secure financial budget, which is looked after by the 'Janbhagidari Samiti'. The corpus, whenever required, is used for the development of the college and its

students.

The college, in line with its objectives and priorities, has opened and run post-gradate courses in the disciplines of Commerce, Hindi, Political Science, Sociology, Chemistry, Botany, History and Mathematics, since last few years, so that the tribal students could pursue their educational career nearby their residence. Besides this, the vision of the college has been substantially fulfilled with the construction of digital library and the indoor stadium. The college, during COVID times has settled the students' academic problems during online teaching. The college with its Red Cross and NSS wings have made the local residents aware about the pandemic and has promoted for the precautionary behaviour.

Thus, the entire college, in the leadership of the principal, with the assistance of the regular and ad-hoc faculty members, is consistently progressing to achieve new heights, and carving its new identity in the domain of education. The rich library of the college efficiently enables the students and the faculty members to enrich their knowledge. The college will keep implementing all new measures, either with the public participation or with the aid of the government, for the overall improvement of the college.

File Description	Document
Link for appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

1. The college has five buildings, out of which three are planned to be assigned for the three faculties, viz., Arts, Science, and Commerce, and one for the library for ease of administration, for promoting learning outcomes of the students. The fourth one is used as digital library, and the last one is used as indoor stadium.

2. The college has locational advantage in the fact that it is situated right on the National Highway 43, at a location where every public transport vehicle halts to board and alight the students right on the main gate of the college. It is worth mentioning here that the number of applications received for admission in the current session is almost double the intake capacity of the college, supports the claim. The college has asked the government to increase the seats in all of its streams. Moreover, recently the college has received permission for a new self-financed PG course in Mathematics, for which the students have started to apply.

Concluding Remarks :

Government Ramanuj Pratap Singhdeo Post Graduate College, Baikunthpur, affiliated to Sant Gahira Guru Vishwavidyalaya, Sarguja, Ambikapur, Chhattisgarh, is a co-education institute of higher education located in the northern Chhattisgarh of India, in the historic city of Baikunthpur, District-Korea. The college has recently completed 39 years of its establishment, marking continuous progress in the area of higher education. The college aims at providing job-oriented and value-based education using latest tools of technology. The college, with its commitment to quality education, offers under-graduate and post-graduate programs in the faculty of Arts, Science, and Commerce. Presently, the college offers post-graduation (CBCS) in nine subjects. The college aims at working in synergy with the immediate community, being sensitive to its demands and values, and to serve it with quality and value-based education. The college aims at maximizing the opportunity for the students to participate in sports, cultural activities, and other extra-curricular activities, to kindle the students' inquisitiveness and providing training in research to effect enhancement and creation of knowledge. The college has performed extra-ordinarily in cultural activities competitions, esp. folk dances.

The college prepares its own academic calendar in accordance with the guidelines of the university and the Department of Higher Education. Moreover, in-order-to ensure autonomy and flexibility, each of the departments of the college design their own academic calendars. In order to realize the vision and mission of college various committees function to look after the effective implementation and timely completion of the prescribed syllabi, co-curricular, extra-curricular and extension activities. The institute has shortly introduced the feedback system for getting the feedback from various stakeholders. The college follows the reservation policy for admission laid down by the Government of Chhattisgarh. The college has vast built-up area comprising separate buildings for the Faculties of Arts, Science, and Library. The college has a huge indoor stadium of its own and a separate building for Digital Library. At the beginning of every academic year the college updates its information brochure. The same is uploaded on the college's website. The best practices of the college include plantation work and health and hygiene.